



23.03.2020

Dear Valued Clients,

**Re: Your Investment Property and our Duty of Care**

We are writing regarding the rental premises we manage for you.

As you would be aware the outbreak of coronavirus and the escalating risks associated with this disease is impacting all businesses across the state. We take the management of your property very seriously and we are endeavouring to continue to fulfill our contractual obligations to you in these challenging times.

Unfortunately, due to the potential risks associated with on-site property inspections at this time, we have made a decision to ensure that such activity will not impact on the health and safety of staff and tenants. The initial response has been to contact all Tenants and ask them to advise of any "Self Isolation" measures they may have in place. If they are in "Self Isolation" we will be suspending all inspection for a minimum period of 14 to 21 days.

Over this suspension period, we will not be conducting property inspections. We advise that these measures are not taken lightly but trust that you will understand the need for this alternative approach due to the unique circumstances. We will continue to monitor the situation very closely and we will use our best endeavours to return to our normal practices as soon as possible.

Please be advised that if you select and arrange for a Maintenance Tradespeople they **must** notify and register with our office before entering the property.

Can you please confirm your consent to the above as soon as possible and in any event by no later than this Friday 27th March. If you wish to discuss this matter further or require additional clarification, please do not hesitate to contact Peter McFarlane or Shirley Rowles on 07 4998 5989 or by e-mail to [admin@mprs.net.au](mailto:admin@mprs.net.au).

We appreciate your patience and understanding at this challenging time. We hope that you and your family remain safe.

Yours faithfully

Peter McFarlane and Shirley Rowles  
Directors and Business Owners